



CEDERKLOOF

TERMS AND CONDITIONS:

Cederkloof is committed to ensure a safe environment for all guests and employees and to stop the spread of the Coronavirus Disease 2019 "COVID-19" virus. Section 8 of the Occupational Health and Safety Act, 1993.

We require every guest who seek to enter our premises to complete, sign this document and hand it in at reception on arrival or email it to us before arrival when arriving after 4pm. No keys will be available without the necessary documentation in place.

COVID PROCEDURES:

1. PERMITS:

- 1.1. Under Level 3 Regulations Cederkloof Pty Ltd can extend accommodation services for those performing permitted essential services while leisure travel and events are not permitted. Please provide your permit to us before arrival to be kept on file.
- 1.2. Cederkloof will provide you with a permit upon booking. Please keep a copy of this permit and details of your booking, as well as your essential working permit with you during your travel to Citrusdal.

2. COVID CHECK-IN PROCEDURES

- 2.1. The following forms will have to be handed in completed and signed before entry into Cederkloof:
- 2.2. Guest Questionnaire
- 2.3. Terms and conditions
- 2.4. All temperatures have to be measured and recorded on the Guest Questionnaire on site

3. CLEANING OF THE UNITS

The following cleaning procedures have been implemented to ensure that your units are safe for your stay.

- 3.1. All workers are screened every day and cleaners follow the COVID health and safety protocols,
- 3.2. shifts and cleaning is meticulously recorded.
- 3.3. units are left open for 24hours between bookings.

4. GENERAL

- 4.1. please limit local contact bringing all your food and drink with you and only stopping for fuel locally. We can organize food deliveries for you if the need arises.
- 4.2. Any gathering at the Opstal between members of different households will be limited to 15 people and safe social distance of 1.5m will have to be maintained.
- 4.3. Please follow all the health and safety protocols and maintain a high measure of personal responsibility.

OTHER ITEMS

By booking your accommodation at Cederkloof Botanical Retreat ("**Cederkloof**") and making payment of the relevant deposits, the guest agrees to be bound by the terms and conditions of **Cederkloof Botanical Retreat's (registration number: 2014/088801/07) ("Cederkloof")**.

Please be advised that the standard terms and conditions may be revised without notice and will be available on the Cederkloof website at www.cederkloof.co.za.

Please read carefully the terms and conditions that apply to all your guests during their stay at Cederkloof Botanical Retreat.

5. BOOKING PROCESS

- 5.1. A booking will only be confirmed once the relevant deposits have been paid in full and Cederkloof has received proof of such payment(s) per e-mail.
 - 5.2. the remaining outstanding portion of the full accommodation costs, at least three days prior to the guests' arrival; and
6. CANCELLATION POLICY
- 6.1. Full Refund up to 1 month before arrival
 - 6.2. More than 1 week before check-in - 50% deposit refunded
 - 6.3. Less than 1 week before check-in - No refund of deposit
 - 6.4. No refund will be given after check-in unless the cottage was not useable (this does not include hot tubs not functioning, Eskom power outages, or other factors out of our control)
7. MUSIC AND NOISE
- 7.1. No music is allowed unless the entire resort is booked out.
 - 7.2. Other noise must be kept at a level that maintains the spirit of Cederkloof, of a quiet, restful and restorative place. Noise from excessive barking is included in this category.
 - 7.3. Cederkloof maintains the right to ask guests to leave without cost reparation if noise levels are disturbing to other guests.
8. ACCOMMODATION
- 8.1. Check in at the cottages is any time from 2 pm on the day of arrival and check out is any time before 10 am on the date of departure.
 - 8.2. Failure of any guests to check out before 10 am will result in an extra charge of R150 per cottage for every 2 hours (or part thereof) after the prescribed check out time.
 - 8.3. Upon leaving, guests must ensure that the cottage is locked and that all windows are closed. The key must be left in the cottage door for collection and inspection.
 - 8.4. Smoking of tobacco products is only allowed in the private areas in front of each cottage (and not inside the cottages) or around the swimming pool area (and not inside the venue).
9. SAFETY AND SECURITY
- 9.1. The Client and all guests must adhere to all the safety and security guidelines as stipulated in the Cederkloof Housing Manual which can be found in each of the cottages and on the Cederkloof website (www.cederkloof.co.za) under "Housing Manual".
 - 9.2. Emergency numbers are posted in all cottages and in the kitchen of the Venue as well as in the office.
 - 9.3. The stay and the use of hiking trails, facilities, hot tubs and swimming pool and any other related activity is undertaken at the guest's own risk and the land owner, shareholders and/or its members and employees shall not be held liable for any claim regarding personal injury, illness, death or the like arising from any cause whatsoever, including vis major casus fortuitus or negligence in any form by the owners, its members, employees and/or agents, whilst staying in the cottages or using the hiking trails.
 - 9.4. All luggage and personal belongings are always at the guest's own risk. The owner and/or its members and/or its employees are not responsible for any form of negligence and/or criminal conduct by third parties.
 - 9.5. The guest undertakes not to, without the necessary permission of the owners, touch, use, operate or board any farm implement; pick fruit and/or damage the orchards.
 - 9.6. Dogs are allowed if they are well socialized. There is wildlife on the property such as baboons, scorpions and snakes. Neither the establishment or the management can be held responsible to any injury to pets while on the property.
 - 9.7. The swimming pool is not attended by a life guard. No children under 12 is allowed in the swimming area without supervision.
 - 9.8. The hot tub temperature can vary from the temperature on the thermostat. Cederkloof does not supervise the use of the hot tubs and the owner and/or its members and employees shall not be held liable for any claim regarding personal injury, illness, death or the like arising from any cause whatsoever, including vis major casus fortuitus or negligence in any form by the owners, its members, employees and/or agents, whilst using the hot tubs at Cederkloof.

We, the undersigned, acknowledge that we are familiar with, or have been made aware of the terms, conditions, rules and procedures of Cederkloof and accept all the risks which may incur during my stay.

By my signature hereto, I undertake not to hold the shareholders of the company **Cederkloof (Pty) Ltd** (Reg: 2014/088801/07) and/or Cederkloof Botanical Retreat, Tinabex (Pty) Ltd – 2014/088801/07, and/or director, and/or any employee, and/or manager, and/or service provider liable for any injury, loss or damage which I may sustain whilst staying and/or using the facilities of **CEDERKLOOF BOTANICAL RETREAT**, irrespective of whether such loss, injury or damage can be attributed to any act or omission on the part of the owner, director, employee, manager and/or service provider of the owner.

Guest Contact Details:

Cottage no: _____ **Date in:** _____ **Date out:** _____

Number of people in party: _____

Name of Guest1:

Full name and surname _____ Tel: _____

Signature: _____ Date: _____

Name of Guest2:

Full name and surname _____ Tel: _____

Signature: _____ Date: _____

Name of Guest3:

Full name and surname _____ Tel: _____

Signature: _____ Date: _____

Name of Guest4:

Full name and surname _____ Tel: _____

Signature: _____ Date: _____